Pollution Incident Response Management Plan (PIRMP)
ETS NSW Waste Transport

REMONDIS Australia Pty Ltd

Revision Date	Revision Description	Author	Approved
2016-04-07	Update to Minto relocation details	F. Leach	J. Germany
2018-06-06	Updated surrounding businesses, traffic management plan and risk matrix	F. Leach	J. Germany
2018-06-15	Amended Section 9.1 to incorporate generic actions to take in an emergency. Appendix 1 updated to include water pollution risks	F. Leach	J. Germany
2019-08-15	Update	F. Leach	J. Germany
2020-03-25	Transfer to new template, review of risks, contacts, addition of EPL details. EPA template audit review	L. Quintal	A. Mithu
2020-05-13	Update new contact to Freya Leach – Operations Manager	L. Quintal	F. Leach
2020-03-07	Change in Management	L. Quintal	F. Leach
2020-07-29	Update of PIRMP Testing	L. Quintal	F. Leach
2020-10-21	Change of Transport Supervisor Contact name	L. Quintal	F. Leach
2021-04-27	Change of Transport Supervisor Contact name	L. Quintal	F. Leach
2021-08-18	Update to REMONDIS Template	P. Caruana	B. Williams
2022-04-27	Update of Testing and transfer from old template	R. Mulholland	B. Williams
2022-08-25	Update of ETS Rutherford Testing and transport Supervisor	L. Quintal	D. Murphy

Revision Date	Revision Description	Author	Approved
2022-08-26	Update of Incident reporting Flowchart	H. McCarthy	B. Williams
2022-10-10	Update of PIRMP Template and personnel Addition of PIRMP responses	L. Quintal	E. Fabian
2023-04-17	Update to new template/contacts	R.Mulholland	A Taylor
2023-07-03	Update to PIRMP Testing	L Quintal	D Murphy
2023-10-17	Update of logo and new Management	L Quintal	M Oxman

Contents

1.0 Purpose

Environmental Treatment Solutions Pty Ltd (ETS) holds an Environment Protection Licence with the NSW Environment Protection Authority (EPA) for the transport of trackable waste licence Number 13157.

As per the Protection of the Environment Operations Act 1997 (the POEO Act), the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates.

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147 of the POEO Act) is caused or threatened, the person carrying on the activity must immediately implement this plan in relation to the activity required by Part 5.7A of the POEO Act.

A copy of this plan is kept where the activity takes place. The plan is made available on request by an authorised NSW EPA Officer and to any person who is responsible for implementing this plan. Parts of the plan is accessible on the REMONDIS Australia website and by providing a copy of the plan to any person who makes a written request. The sections of the plan that are required to be publicly available are set out in clause 98D of the Protection of the Environment Operations (General) Regulation 2009.

NOTE: This plan has been developed in accordance with the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (General) Regulation 2009 and the Protection of Environment (Waste) Regulation 2014.

This Pollution Incident Response Management Plan (PIRMP) covers the key actions to minimise the occurrence of a pollution incident and manage a pollution incident if one occurs (during and after a pollution incident).

2.0 Definitions

PIRMP	Pollution Incident Response Management Plan
PHU	Public Health Unit
EPA	Environmental Protection Authority
EPL	Environmental Protection Licence
POEO	Protection of the Environment Operations
SDS	Safety Data Sheets
RA	Risk Assessment
MRF	Materials Recovery Facility
MXDG	Mixed Dangerous Goods Store

NOTIFIABLE INCIDENT - is a leak or spill that has not been contained within the site. It is a pollution incident that   has the potential to cause material harm to the environment. This includes actual or potential harm to the health or safety of human beings or to ecosystems or results in property damage exceeding $10,000 (including costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment).

3.0 Environmental Protection Licence Details

Environmental Protection Licence details	
Name of Licensee	Environmental Treatment Solutions Pty Ltd
ABN	36 126 020 451
EPL Number	13157
Does the company have multiple sites for garaging waste transporter vehicles	Yes If yes, how many? ETS site locations are available on request
Premise Name and Address	Environmental Treatment Solutions PO box 356 Minto NSW 2566
Company Contact Details	Name: Alex Hatherly Position: Chief Technical Officer/Director Business Hours Contact Number: +61 2 9032 7161 After Hours Contact Number: +61 497 862 609 E-mail: alex.hatherly@remondis.com.au
Website address	https://remondis-australia.com.au
Scheduled activity / activities on EPL:	Transport of Trackable Waste
Fee based activity / activities on EPL:	Transport of Category 1 Trackable Waste Transport of Category 2 Trackable Waste

4.0 Pollution Incident – Responsible Persons

PIRMP Activation (Primary Contact)	
Name of Person Responsible:	Erin Fabian (ETS Minto)
Position:	Project and Logistics Manager
Business Hours Contact Number:	P. 1300 133 583 M. 0439 711 182
After hours Contact Number:	M. 0439 711 182
Email	erin.fabian@envirotreat.com.au

PIRMP Activation (Primary Contact)	
Name of Person Responsible:	Shane Taylor (ETS Blayney)
Position:	Operations Supervisor
Business Hours Contact Number:	P. 1300 133 583 M. 0472 507 219
After hours Contact Number:	M. 0472 507 219
Email	shane@envirotreat.com.au

PIRMP Activation (Primary Contact)	
Name of Person Responsible:	Danny Murphy (ETS Rutherford)
Position:	Operations Manager
Business Hours Contact Number:	P. 1300 133 583 M. 0408 702 686
After hours Contact Number:	M. 0408 702 686
Email	danny@envirotreat.com.au

PIRMP Activation (Secondary Contact)

Name of Person Responsible:	Michael Oxman
Position:	ETS Manager
Business Hours Contact Number:	M: +61 417 657 597
After hours Contact Number:	M: +61 417 657 597
Email	Michaelo@envirotreat.com.au

Notifying Relevant Authorities

Name of Person Responsible:	Michael Oxman
Position:	ETS Manager
Business Hours Contact Number:	M: +61 417 657 597
After hours Contact Number:	M: +61 417 657 597
Email	Michaelo@envirotreat.com.au

Managing Response to Pollution Incident

Name of Person Responsible:	Michael Oxman
Position:	ETS Manager
Business Hours Contact Number:	M: +61 417 657 597
After hours Contact Number:	M: +61 417 657 597
Email	Michaelo@envirotreat.com.au

5.0   Notification to relevant authorities

As part of Part 5.7A of the POEO Act, in case of a pollution incident that causes or threatens to cause material harm to the environment, the relevant authorities are to be contact and include:

In addition, refer to additional contacts in Section 19

Notification of Relevant Authorities	
Fire & Rescue NSE and/or Rural Fire Services	000 (first notification)
Environment Protection Authority	131 555
Health NSW – Local Hospital	Refer to 6.1
SafeWork NSW	131 050
Local Council	Refer to 6.2
Sydney Water	13 20 92

6.0   Notifications to Neighbours & Local Community

Notification of Neighbours and the Local Community	
Notification of Neighbours and the Local Community	The incident controller from emergency services (NSW Police Force or Fire & Rescue NSW) leads the local community notification.
	Michael Oxman must consult with the incident controller on what community notification, if any, should be undertaken.
	■ The information that must be provided includes;
	■ the time, date, nature, duration and location of the incident,
	■ the location of the place where pollution is occurring or is likely to occur,
	■ the nature, the estimated quantity or volume and the concentration of any pollutants involved, if known,
	■ the circumstances in which the incident occurred (including the cause of the incident, if known),
	■ the action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution, if known,
	■ other information prescribed by the regulations
	Michael Oxman has the overall responsibility for public communication during an incident.

7.0 Description of Likelihood of Hazards and Associated Risk Assessment

REMONDIS operates an Integrated Health, Safety, Environment and Quality Management System. Risk assessments are conducted based on the requirements of RE-HSEQ-ST-014 HSEQ Risk Management Minimum Standard.

A specific risk assessment for Environmental Protection Licence 13157 has been developed and is routinely updated. Please see a member of the Environment or NSW Management Team for a copy of this.

8.0 Pre-emptive actions to be taken

A specific risk assessment for Environmental Protection Licence 13157 has been developed and is routinely updated. Please see a member of the Environment or NSW Management Team for a copy of this.

RE-HSEQ-ST-036 New South Wales Regulated Waste Minimum Standard has been developed which outlines the pre-emptive actions taken by REMONDIS to minimise and prevent harm to human health and the environment arising from the transport of trackable waste.

9.0 Safety Equipment

The following safety equipment / devices is used to minimise the risks to human health or the environment and to contain or control a pollution incident.

Product Name	Location of where the equipment is stored	Minimum Maintenance Requirements
Fire Extinguisher	Inside Cab	6 Monthly inspection
Hydrocarbon Spill Kit	Toolbox / Cab	Annual inspection
PPE	Inside Cab	Daily pre-start
First Aid Kit	Inside Cab	6 Monthly
Safety Signage	Vehicles	Daily pre-start

It is expected that the risk assessment of the regulated waste transported identified any PPE and/or safety equipment required in relation to the regulated waste being transported and that this is carried on a job specific basis. Detailed safety equipment for specific wastes transported is outlined in RE-HSEQ-ST-036 New South Wales Regulated Waste Minimum Standard.

10.0   Communicating with neighbours & the Local Community

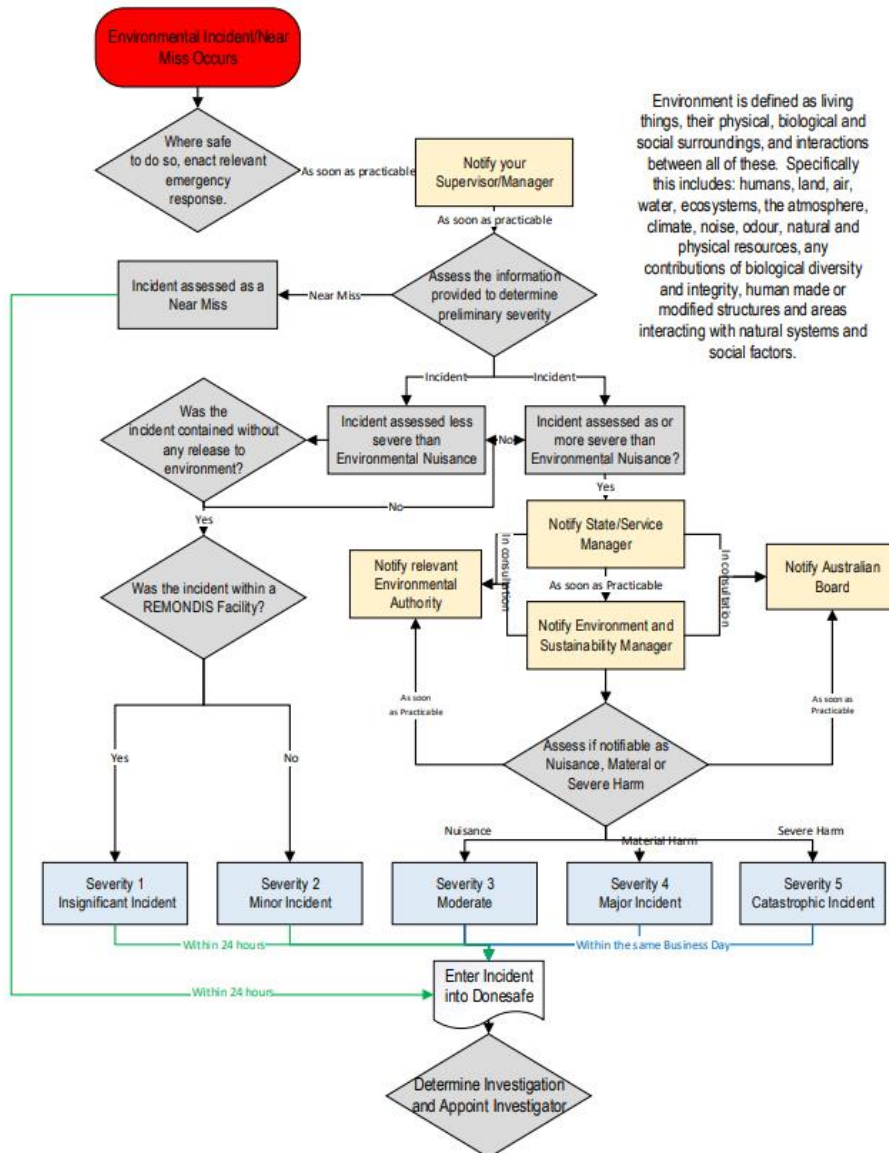| Communicating with Neighbours and the Local Community	
Communicating with Neighbours and the Local Community	In the event of a pollution incident, REMONDIS will immediately contact the relevant authorities as per section 6. REMONDIS will follow their directives as to notifying the local community. The following notification methods will include but not limited to: - ■ Face to face contact ■ Telephone to advise community stakeholders of the incident with recommended actions to prevent or minimise harm such as close doors and windows, evacuate buildings or premises, not to drink or swim in water courses ■ Potentially affected community members will be determined based on the nature / scale of the pollution incident and the current weather conditions ■ Follow up communications with the community stakeholders will be carried out by the REMONDIS General Manager. Further undertakings include but are not limited to the following: - ■ Face to face contact ■ Telephone calls ■ Letterbox drops ■ Publication of updates on the REMONDIS Website ■ Emailing of updates ■ Door-knocking

11.0   Actions to be Taken During & Immediately after a Pollution Incident

Actions to be taken during or immediately after a pollution Incident	
Actions to be Taken During or Immediately after a Pollution Incident	All potential pollution scenarios and their expected response have been considered with the corresponding plan set out in Section 15.

12.0   Escalation Flow Chart

13.0 Coordinating with persons

Coordinating with Persons	
Coordinating with Persons	Licensees must notify all of the appropriate Regulatory Authorities/Neighbouring Facilities and potentially affected persons about the incident as set out in Section 5. The persons nominated in Section 4 are responsible for making contact with the identified affected parties.

14.0 Staff Training

Staff Training	
Staff Training	Nominated Staff will be trained in vehicle Emergency Management including enactment of the PIRMP. All operators will be provided Spill Management Training incorporating the use of truck spill kits.
Training Records	Records of employees being trained in the execution of the plan are retained in the site training matrix, training records folder, as well as personnel files.

15.0 Testing and updating of the PIRMP

Testing & Updating of the PIRMP	
Testing & Updating of the PIRMP	It is a legal requirement to test the plan every 12 months and within 1 month of any pollution incident. The testing of the PIRMP is to be carried out in such a manner as to ensure that the information included in the plan is accurate and up to date, and that each plan is capable of being implemented in a workable and effective manner. Testing will involve undertaking desktop simulations of incidents and if necessary, completing exercises or drills. Testing will cover all the components of the PIRMP, including the effectiveness of the training. Internal auditing will also be undertaken by verifying data contained in it is accurate and competencies required by personnel are current Audit records are maintained on the BMS. In the light of that incident, whether the information included in the plan is accurate and up to date, and the plan is still capable of being implemented in a workable and effective manner. PIRMP Testing will be reported in Donesafe. Once the testing is completed, it is imperative that the PIRMP is reviewed and changes completed.
Test Record	See Table 14.1
Availability of Plan	PIRMP available on website and on Donesafe

15.1 Details of Tests/Incident Response completed

Date Tested	Tested By	Details of Test	Findings of Test including issues Identified	Next Scheduled Testing Date (within 12 months from current test)
25-03-2020	Ashik Mithu – Operations Manager	Desktop simulation – Truck Chemical Spill	Drivers require a refresher training on cleaning spills. Truck drivers don't have a checklist to make sure that they pick up the goods correctly Truck drivers require a refresher and reminder about the transportation of incompatible waste The sales team don't include all the dangerous goods codes on the customer order from Spill kit material missing from a truck	25-03-2021
28-07-2020	Freya Leach – Operations Manager	White fumes/ smoke coming from truck driving through Liverpool carrying mixed loads	Drivers not sure of the spill kit/ triangle location as they weren't in the regular truck Can't affix eye wash in hire truck due to drilling in door. Left in PPE kit.	28-07-2021
28-01-2021	Lina Quintal- HSEQ Advisor	Corrosive Spill while driving on public road on transport vehicle	Personnel to understand which chemical has been spilled Complete spill kit Toolbox Talk Ensure vermiculite is always available	08-01-2022
27-04-2022	Tom Maynard – Transport Supervisor	IBC spill on truck of caustic liquid	Place tyveks on trucks Follow up on external fire extinguisher training Place respirators on Calibration register Complete Toolbox on respirator use	27-04-2023
23-08-2022	Danny Murphy	Spill of flammable material in which ignited	Driver was unaware of E button and was retrained	23-08-2023
28-06-2023	Danny Murphy	Spill of acid when truck was unloading	Staff unaware of how to switch off the stormwater shutoff valve Unable to hear site alarm Drain cover needs to be removed as a vehicle is parked in the area and you are unable to see the drain cover	28-06-2024

16.0   Emergency Response Programs

ERP Reference Number	Emergency Response Program
ERP 01	Medical Emergency
ERP 02	Fire Emergency
ERP 03	Hot Load – Fire in a Waste Vehicle
ERP 04	Toxic Or Hazardous Materials
ERP 05	Spills (Hazardous Substances)
ERP 06	Severe Storms
ERP 07	Damage to Utility Services
ERP 08	Electric Shock
ERP 09	Damage to Building Structure

EMERGENCY RESPONSE PROGRAM #01	MEDICAL EMERGENCY

The following information will help you assist person(s) that has a medical emergency.

Description:

A medical emergency is any event which has caused an injury / illness to a person requiring them to receive immediate medical attention beyond the skills of a trained first aid officer.

In the event of a medical emergency to a person follow the actions set out below:

1. Assess the situation for danger to yourself, the injured person and others in the area.

2. Call 000 and request an ambulance – follow all the operators' instructions and answer all questions clearly and calmly.

3. Inform the Chief Warden / Workplace Manager / First Aid Officer

4. First aid officer should commence first aid treatment on the person as soon as possible. Only trained first aid officers can render assistance.

5. Avoid moving the person unless necessary.

6. Nominate someone to assist with directing emergency services once they arrive and to ensure there is a clear path to the incident area.

7. Allow emergency services workers to access the injured person without interference.

8. The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015

Emergency Services 000

Under no circumstances should you put your life in danger in attempting to deal with an emergency.

ETS

EMERGENCY RESPONSE PROGRAM #02	FIRE EMERGENCY

The following information will help you evacuation workers and visitors in the event of a fire.

R	**Remove** people from danger Alert workers and make sure they are aware of the evacuation assembly area. Check the evacuation route is clear of fire, smoke and other obstacles.
A	**Alert** all workers and raise the **Alarm** If you see smoke, don't panic, remain calm. Call 000 and ask for fire brigade. Notify the Chief Warden / Other Area Wardens.
C	**Contain** the smoke and fire. Close all the doors as you go (check the room to make sure all persons are out) Attempt to extinguish the fire (only if you are trained to do so and you have a clear evacuation path)
E	**Evacuate** the building to a safe area. Exit via the safest exit route. Go straight to the evacuation assembly area (walk, do not run) Report any missing persons.
♿	**Assist any disabled persons.** If they cannot self-evacuate relocate them to a safe place.
EMERGENCY ASSEMBLY AREA	**Evacuation Procedure** Leave immediately by the nearest exit. Proceed in an orderly manner to the assembly area. Remain at the assembly area until all clear is given.

Important Notes

- Be aware that some worker will ignore the alarms and/or refuse to evacuate unless they see signs of danger – request the worker to leave a minimum of 3 times, if they still refuse to leave, evacuate and make note of the refusal to the emergency services / chief warden.
- Ensure all persons are accounted for at the assembly area.
- Persons should not re-enter the building / area until the all clear has been given.
- The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Emergency Services 000

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EMERGENCY RESPONSE PROGRAM #03	FIRE IN A WASTE VEHICLE (HOT LOAD)

The following information will help you safely manage a hot load event.

1. Compact the load.

2. IMMEDIATELY notify your supervisor/manager

3. Where it is safe to reach a REMONDIS site, the Supervisor/Manager is to contact the Chief Fire Warden / Manager of that site to seek their agreement that the hot load can be driven there.

4. If there is no nearby designated hot load area, seek a safe location to pull off the main roads (carpark, vacant block, emergency stopping bays, etc).

5. Where possible, try to avoid any areas adjacent to waterways and/or drains.

6. Once at a safe location, commence ejecting the load. The truck should be driven away from the load, providing it is safe to do so.

7. Notify emergency services with the exact location.

8. If safe to do so, standing upwind, use the fire extinguishers or a hose (if available) to try to extinguish the fire, commencing with the truck, then the load.

9. Using the provided emergency triangles, establish an exclusion zone around the area and do not allow public to access.

10. Arrange for the transport of the fire debris, clean up the area.

11. The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Important Notes

- Only attempt to fight a fire if you are trained to do so.
- If hot load is on a RE site, all drainage from the area must be retained on site until assessed for disposal by the workplace manager.
- If it becomes obvious that there are risks associated with attempting to control the fire, evacuate the area immediately.

EXTINGUISH FIRE - only when safe to do so

P PULL THE PIN **A** AIM AT THE BASE OF FIRE **S** SQUEEZE HANDLE **S** SWEEP SIDE TO SIDE

Emergency Services 000

Under no circumstances should you put your life in danger in attempting to deal with an emergency.

EMERGENCY RESPONSE PROGRAM #04	TOXIC OR HAZARDOUS MATERIALS

If in the event of normal operations, suspicious materials are uncovered, the following should be implemented:

1. Cease work and evacuate work area IMMEDIATELY

2. Notify Chief Fire Warden or Manager

3. When applicable, notify relevant Authorities, emergency services or client

4. Isolate and barricade area as determined for the suspected material.

5. NO PERSON is to enter the barricaded area without wearing appropriate PPE and the express permission of the Manager

6. Monitoring and sampling of material is to be carried out by a suitably qualified persons to determine suitable clean up methods

7. Advise visitors and public to clear the area.

8. Once the area has been deemed clear operations can re-commence.

9. The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Emergency Services 000

Under no circumstances should you put your life in danger in attempting to deal with an emergency.

EMERGENCY RESPONSE PROGRAM #05	SPILLS (oils, chemicals, fuels, etc)

Where any potentially hazardous chemicals or waste is spilled the following should be implemented:

In the event of a spill:

1. Notify Chief Warden or Workplace Manager and/or your Manager/Supervisor;

2. Isolate the area to prevent persons entering the area:

    a. Assist affected persons, cooperate with the orderly evacuation to the assembly point;

3. Review the measures to prevent the spread of a spill and/or to clean the spill in relation to the chemical released.

    a. If unsure or unknown, consult the relevant SDS, Section 6 includes accidental release measures and Section 8 the exposure Controls/Personal Protection Measures. Ensure all referenced controls, icnluding PPE are available prior to proceeding.

4. IF SAFE TO DO SO, and from an upwind direction:

    a. Restrict the spread of the spill (ie switch off the tap, stand container up, dam spill);

    b. Contain the spill, prevent it from entering any waterways, drains, or environmental sensitive areas, using the supplied spill kit.

    c. Clean up of the spill. For spills of significnat volumes, a vacuum tanker may be required.

    d. If spill spreads or area becomes effected by fumes/mists – leave area immediately and call emergency services;

5. IF NOT SAFE TO DO SO, call emergency services and follow the instrucitons given;

6. DO NOT re-enter effected area/building, until advised by the emergency services of Workplace Co-ordinator that it is safe to do so;

7. Advise visitors and public to clear the area to assembly point.

8. Notify the Environmental Team as the spill may be required to be reported to the regulator.

The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Emergency Services 000

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EMERGENCY RESPONSE PROGRAM #06	SEVERE STORM (lightning & thunder, high winds, floods, high rainfall, hail)

Description:

The Australian definition of a "severe thunderstorm" is one which produces any of: **Large hail - 2 cm diameter or greater**. **Damaging wind - 90 km/h or greater**. **Tornadoes**. **Heavy rainfall conducive to flash flooding**.

In the event of a Severe Storm follow the actions as set out below:

1. Move workers indoors. If outdoors, workers must take extra precaution to avoid hazards such as flooded roads, downed electrical power lines, utility poles and trees.

2. Chief Warden to advise all workers via two-way radio and provide actions to take.

3. Avoid driving during severe storms wherever possible.

   a. If driving is unavoidable, slow down or park away from trees, power lines or other objects that may be fallen due to storm damage.

4. Close all windows, curtains, blinds and external doors.

5. Remain inside a building during the storm, keeping away from exposed windows.

   a. If shelter is not available:

      i. **Make yourself a small target.** Crouch or squat with your feet together. Preferably try to find a hollow to crouch in.

      ii. Keep your hands off the ground

      iii. Spread groups of workers out (do not contact each other)

      iv. Remove any metal objects from your body.

      v. Do not lie down. (The more in contact with the ground, the more lightning will be attracted to you)

      vi. If your hair stands on end or you hear buzzing on nearby rocks, fences, etc move immediately.

      vii. Stay away from high and low points (hilltops and ridges or gullies, creeks) rock overhangs or shallow caves.

      viii. Keep out of and away from bodies of water.

      ix. Never shelter under trees.

6. Move computers and valuables away from windows or items that may fall.

7. Turn off electrical appliances and unplug them from wall sockets where possible.

8. Be aware that lightning strikes may cause power failure which will affect services such as lighting, lifts, heating or air conditioning, ventilation and building fire systems.

9. In the event of damage to the building, seek shelter under tables or desks and away from items such as machinery and other objects that may fall or slide. In multi-story buildings, the central core is usually the safest place to seek refuge.

10. Refrain from using the telephone during thunderstorms.
11. Chief Warden to announce when the storm has passed and the plan for the remainder of the day

Emergency Services 000

Under no circumstances should you put your life in danger in attempting to deal with an emergency.

EMERGENCY RESPONSE PROGRAM #07	DAMAGE TO UTILITY SERVICES

The following information will help you assist you if there is damage to any external utility services.

Description:

Any damage to a utility service ie. Gas, water, electricity, telecommunications, etc

Should electricity, gas, water or telecommunications services be pulled down or damaged, the following is to be carried out:

- STOP work IMMEDIATELY.
- Advise the chief warden or workplace manager
- Assess the situation – make decision on action (evacuate or not)
- Raise alarm – (if evacuation is required)

If it is SAFE TO DO SO:

- Inspect work area.
- Isolate service if appropriate.
- Notify Emergency Services and utility service provider
- Isolate immediate area and barricade if possible.
- Advise visitors and public to clear the area.

The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Should an item of plant or vehicle come into contact with overhead power lines, the following should be observed:
- Try to break the plant / vehicles contact with the energised overhead electric line – move the equipment to a safe area only if safe to do so.
- If not possible to break the contact, the operator / driver should remain inside the cabin of the plant.
- Contact the electrical supply authority immediately to isolate the electricity to the power line.
- The operator should remain in place until the electricity has been isolated and the all clear given by the electrical authority.
- If it is essential for the operator/driver to leave the cabin because of other danger (ie fire) then they should jump clear of the equipment.
    - Do not touch the equipment and the ground at the same time.
    - The operator should hop or shuffle away from the equipment with both feet together until at least 8 metres from the nearest part of the plant.
    - Do not run or walk from the equipment as voltage gradients passing through the ground may cause electricity to pass through the body.
- Warn all other persons in the area and try to keep them at least 8 metres from the plant.
- Unauthorised equipment or persons should not attempt to rescue a person receiving an electric shock.

Emergency Services 000

Under no circumstances should you put your life in danger in attempting to deal with an emergency.

EMERGENCY RESPONSE PROGRAM #08	ELECTRIC SHOCK

The following information will help you assist person(s) that has received an electric shock.

Description:

Electric shock may stun a person, stop their breathing and cause severe burns to skin and internal organs. Injuries can be fatal.

In the event of an electric shock to a person follow the actions set out below:

1. Avoid direct contact with the affected person while they are in contact with the electrical current.

2. Break the contact by switching off the current if possible, or by contacting service provider.

3. For low voltage only (<1000 volts): If the above action is not possible, stand on something dry (blanket, rubber mat, newspapers) and break the contact by pushing the affected person free with a wooden pole or board, or pulling with a loop of rope around an arm or a leg.

4. Do not use any materials that conduct electricity (e.g. metal) or anything wet.

5. Inform the Chief Warden / Emergency Co-ordinator / First Aid Officer

6. Call Emergency Services on 000.

7. Only permit first aid when the situation is safe, electrical source has been isolated or person removed from the electrical source

8. Affected person must be attended to by a first aider

9. Always seek medical advice after an electric shock.

10. The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Emergency Services 000
Under no circumstances should you put your life in danger in attempting to deal with an emergency.

EMERGENCY RESPONSE PROGRAM #09	DAMAGE TO A BUILDING (STRUCTURAL)

Description:

Any damage to a building that could impact the structural integrity of the building. For example, cracks in walls, water damage, leaning walls, buckling of beams, collapse of the structure / roof / ceiling.

In the event of such damage to a structure the following should be implemented:

Where there is a potential of total or partial collapse:

1. Notify the workplace manager / chief warden
2. Evacuate persons in the vicinity of the damage.
3. Keep away from the area until it has been assessed.
4. Isolate the area.
5. Isolate any utility services ie electricity, water, gas
6. Advise all workers of the restricted area and not to venture into this area.

Where there little to no risk of a collapse, but possibility of objects falling:

1. Notify the workplace manager / chief warden
2. Isolate the area
3. Advise all workers of the isolation of that particular area
4. Arrange repairs and keep area isolated until they are undertaken.

The Workplace Manager must ensure that the incident causing the emergency is reported and investigated according to the Hazard & Incident Reporting Minimum Standard. RE-HSEQ-ST-015.

Emergency Services 000

Under no circumstances should you put your life in danger in attempting to deal with an emergency.

17.0   References

- REMONDIS HSEQ Policies and Procedures.

- REMONDIS BMS Reviews.

- REMONDIS Company Induction Employee Handbook.

- REMONDIS Emergency Plans.

- REMONDIS Driver Handbook.

- Protection of the Environment Operations Act 1997

- Protection of the Environment Operations (General) Regulation 2009.

- Protection of the Environment Operations (General) Amendment (Pollution Incident Response Management Plans) Regulation 2012

- RE-HSEQ-ST-015 Hazard, Near Miss and Incident Reporting Standard

- RE-HSEQ-FO-019 Emergency Evacuation Rehearsal Form

- RE-HSEQ-RG-002 NSW Regulated Waste Risk Register

18.0   Attachments

- 17.1 Contacts for Public Health
- 17.2 Contacts for local council in Sydney Metro.
- 17.3 Contacts for Local Councils in Regional New South Wales

18.1   Contact Details for Public Health

Postcode	Health Unit	Phone	After Hours
2050	Camperdown	02 9515 9420	02 9515 6111 (ask for public health officer)
2250	Gosford	02 4320 9730	02 4320 2111 (ask for public health nurse)
2077	Hornsby	02 9477 9400	02 9477 9123 (ask for public health officer)
2036	Population Health	02 9700 3225	1300 076 267 (option 1)
1871	Liverpool	02 8778 0855	02 9828 3000 (ask for public health officer)
2287	Newcastle	02 4924 6477	02 4924 6477 (ask for public health officer)
2150	Parramatta	02 9840 3603	02 9845 5555 (ask for public health officer)
2751	Penrith	02 9382 8333	02 9382 2222 (ask for public health nurse)
2500	Wollongong	02 4221 6700	02 4222 5000 (ask for public health officer)
2640	Albury	02 6080 8900	02 6080 8900 (ask for public health officer)
2795	Bathurst	02 6330 5880	0428 400 526
2880	Broken Hill	08 8080 1499	08 8080 1333 (ask for public health officer)
2830	Dubbo	02 6809 8979	02 6885 8666 (ask for public health officer)
2580	Goulburn	02 4824 1837	02 6080 8900 (ask for public health officer)
2480	Lismore	02 6620 7585	0428 882 805
2444	Port Macquarie	02 6589 2100	0428 882 805
2348	Tamworth	02 6764 8000	02 6764 8000 (ask for public health officer)

18.2   Contacts for Local Councils in the Sydney Metro

Postcode	Council	Phone	Email
2216	Bayside Council	1300 581 299	council@bayside.nsw.gov.au
2148	Blacktown City Council	02 9839 6000	council@blacktown.nsw.gov.au
2780	Blue Mountains City Council	02 4780 5000	council@bmcc.nsw.gov.au
2134	Burwood Council	02 9911 9911	council@burwood.nsw.gov.au
2570	Camden Council	02 4654 7777	mail@camden.nsw.gov.au
2560	Campbelltown City Council	02 4645 4000	council@campbelltown.nsw.gov.au
2200	Canterbury Bankstown Council	9707 9000	council@cbcity.nsw.gov.au
2047	City of Canada Bay Council	02 9911 6555	council@canadabay.nsw.gov.au
2150	City of Parramatta Council	1300 617 058	council@cityofparramatta.nsw.gov.au
2112	Council of the City of Ryde	02 9952 8222	cityofryde@ryde.nsw.gov.au
2000	Council of the City of Sydney	02 9265 9333	council@cityofsydney.nsw.gov.au
2160	Cumberland Council	02 8757 9000	council@cumberland.nsw.gov.au
2176	Fairfield City Council	02 9725 0222	mail@fairfieldcity.nsw.gov.au
1481	Georges River Council	02 9330 6400	mail@georgesriver.nsw.gov.au
2756	Hawkesbury City Council	02 4560 4444	council@hawkesbury.nsw.gov.au
2131	Inner West Council	02 9392 5000	council@innerwest.nsw.gov.au
2072	Ku-ring-gai Council	02 9424 0000	kmc@kmc.nsw.gov.au
2066	Lane Cove Municipal Council	02 9911 3555	lccouncil@lanecove.nsw.gov.au
2170	Liverpool City Council	1300 362 170	lcc@liverpool.nsw.gov.au
2088	Mosman Municipal Council	02 9978 4000	council@mosman.nsw.gov.au
2060	North Sydney Council	02 9936 8100	council@northsydney.nsw.gov.au
2099	Northern Beaches Council	1300 434 434	council@northernbeaches.nsw.gov.au
2750	Penrith City Council	02 4732 7777	council@penrithcity.nsw.gov.au
2031	Randwick City Council	1300 722 542	council@randwick.nsw.gov.au
2135	Strathfield Municipal Council	02 9748 9999	council@strathfield.nsw.gov.au
2232	Sutherland Shire Council	02 9710 0333	ssc@ssc.nsw.gov.au

Postcode	Council	Phone	Email
2110	The Council of the Municipality of Hunters Hill	02 9879 9400	council@huntershill.nsw.gov.au
2077	The Council of the Shire of Hornsby	02 9847 6666	hsc@hornsby.nsw.gov.au
2153	The Hills Shire Council	02 9843 0555	council@thehills.nsw.gov.au
2022	Waverley Council	02 9083 8000	waver@waverley.nsw.gov.au
2067	Willoughby City Council	02 9777 1000	email@willoughby.nsw.gov.au
2571	Wollondilly Shire Council	02 4677 1100	council@wollondilly.nsw.gov.au
2028	Woollahra Municipal Council	02 9391 7000	records@woollahra.nsw.gov.au

18.3   Contacts for Local Councils in Regional New South Wales

Postcode	Council	Phone	Email
2640	Albury City Council	02 6023 8111	info@alburycity.nsw.gov.au
2350	Armidale Regional Council	1300 136 833	council@armidale.nsw.gov.au
2478	Ballina Shire Council	02 6686 4444	council@ballina.nsw.gov.au
2715	Balranald Shire Council	03 5020 1300	council@balranald.nsw.gov.au
2795	Bathurst Regional Council	02 6333 6111	council@bathurst.nsw.gov.au
2550	Bega Valley Shire Council	02 6499 2222	council@begavalley.nsw.gov.au
2454	Bellingen Shire Council	02 6655 7300	council@bellingen.nsw.gov.au
2712	Berrigan Shire Council	03 5888 5100	mail@berriganshire.nsw.gov.au
2671	Bland Shire Council	02 6972 2266	council@blandshire.nsw.gov.au
2799	Blayney Shire Council	02 6368 2104	council@blayney.nsw.gov.au
2825	Bogan Shire Council	02 6835 9000	admin@bogan.nsw.gov.au
2840	Bourke Shire Council	02 6830 8000	bourkeshire@bourke.nsw.gov.au
2839	Brewarrina Shire Council	02 6830 5100	breshire@brewarrina.nsw.gov.au
2880	Broken Hill City Council	08 8080 3300	council@brokenhill.nsw.gov.au
2482	Byron Shire Council	02 6626 7000	council@byron.nsw.gov.au
2866	Cabonne Council	02 6392 3200	council@cabonne.nsw.gov.au
2652	Carrathool Shire Council	02 6965 1900	council@carrathool.nsw.gov.au
2259	Central Coast Council	02 4350 5555	ask@centralcoast.nsw.gov.au
2836	Central Darling Shire Council	08 8083 8900	council@centraldarling.nsw.gov.au
2325	Cessnock City Council	02 4993 4100	council@cessnock.nsw.gov.au
2790	City of Lithgow Council	02 6354 9999	council@lithgow.nsw.gov.au
2463	Clarence Valley Council	02 6643 0200	council@clarence.nsw.gov.au
2835	Cobar Shire Council	02 6836 5888	mail@cobar.nsw.gov.au
2450	Coffs Harbour City Council	02 6648 4000	coffs.council@chcc.nsw.gov.au
2701	Coolamon Shire Council	02 6930 1800	council@coolamon.nsw.gov.au
2829	Coonamble Shire Council	02 6827 1900	council@coonambleshire.nsw.gov.au

Postcode	Council	Phone	Email
2590	Cootamundra-Gundagai Regional Council	1300 459 689	mail@cgrc.nsw.gov.au
2794	Cowra Shire Council	02 6340 2000	council@cowra.nsw.gov.au
2830	Dubbo Regional Council	02 6801 4000	council@dubbo.nsw.gov.au
2420	Dungog Shire Council	02 4995 7777	shirecouncil@dungog.nsw.gov.au
2710	Edward River Council	03 5898 3000	council@edwardriver.nsw.gov.au
2537	Eurobodalla Shire Council	02 4474 1000	council@esc.nsw.gov.au
2646	Federation Council	02 6033 8999	council@federationcouncil.nsw.gov.au
2871	Forbes Shire Council	02 6850 2300	forbes@forbes.nsw.gov.au
2827	Gilgandra Shire Council	02 6817 8800	council@gilgandra.nsw.gov.au
2370	Glen Innes Severn Council	02 6730 2300	council@gisc.nsw.gov.au
2580	Goulburn Mulwaree Council	02 4823 4444	council@goulburn.nsw.gov.au
2644	Greater Hume Shire Council	02 6036 0100	mail@greaterhume.nsw.gov.au
2680	Griffith City Council	02 6962 8100	admin@griffith.nsw.gov.au
2380	Gunnedah Shire Council	02 6740 2100	council@infogunnedah.com.au
2404	Gwydir Shire Council	02 6724 2000	mail@gwydir.nsw.gov.au
2711	Hay Shire Council	02 6990 1100	mail@hay.nsw.gov.au
2594	Hilltops Council	02 6380 1200	mail@hilltops.nsw.gov.au
2360	Inverell Shire Council	02 6728 8288	council@inverell.nsw.gov.au
2663	Junee Shire Council	02 6924 8100	customerserviceteam@junee.nsw.gov.au
2440	Kempsey Shire Council	02 6566 3200	ksc@kempsey.nsw.gov.au
2474	Kyogle Council	02 6632 1611	council@kyogle.nsw.gov.au
2877	Lachlan Shire Council	02 6895 1900	council@lachlan.nsw.gov.au
2284	Lake Macquarie City Council	02 4921 0333	council@lakemac.nsw.gov.au
2705	Leeton Shire Council	02 6953 0911	council@leeton.nsw.gov.au
2480	Lismore City Council	1300 878 387	council@lismore.nsw.gov.au
2343	Liverpool Plains Shire Council	02 6746 1755	lpsc@lpsc.nsw.gov.au
2656	Lockhart Shire Council	02 6920 5305	mail@lockhart.nsw.gov.au

Postcode	Council	Phone	Email
2320	Maitland City Council	02 4934 9700	info@maitland.nsw.gov.au
2428	Mid-Coast Council	02 6591 7222	council@midcoast.nsw.gov.au
2850	Mid-Western Regional Council	1300 765 002	council@midwestern.nsw.gov.au
2400	Moree Plains Shire Council	02 6757 3222	council@mpsc.nsw.gov.au
2710	Murray River Council	1300 087 004	admin@murrayriver.nsw.gov.au
2716	Murrumbidgee Council	1300 676 243	mail@murrumbidgee.nsw.gov.au
2333	Muswellbrook Shire Council	02 6549 3700	council@muswellbrook.nsw.gov.au
2447	Nambucca Shire Council	02 6568 2555	council@nambucca.nsw.gov.au
2390	Narrabri Shire Council	02 6799 6866	council@narrabri.nsw.gov.au
2700	Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
2821	Narromine Shire Council	02 6889 9999	mail@narromine.nsw.gov.au
2300	Newcastle City Council	02 4974 2000	mail@ncc.nsw.gov.au
2787	Oberon Council	02 6329 8100	council@oberon.nsw.gov.au
2800	Orange City Council	02 6393 8000	council@orange.nsw.gov.au
2870	Parkes Shire Council	02 6861 2333	council@parkes.nsw.gov.au
2444	Port Macquarie-Hastings Council	02 6581 8111	council@pmhc.nsw.gov.au
2324	Port Stephens Council	02 4980 0255	council@portstephens.nsw.gov.au
2620	Queanbeyan-Palerang Regional Council	1300 735 025	council@qprc.nsw.gov.au
2470	Richmond Valley Council	02 6660 0300	council@richmondvalley.nsw.gov.au
2529	Shellharbour City Council	02 4221 6111	council@shellharbour.nsw.gov.au
2541	Shoalhaven City Council	02 4429 3111	council@shoalhaven.nsw.gov.au
2330	Singleton Council	02 6578 7290	ssc@singleton.nsw.gov.au
2630	Snowy Monaro Regional Council	1300 345 345	council@snowymonaro.nsw.gov.au
2720	Snowy Valleys Council	1800 069 280	info@svc.nsw.gov.au
2340	Tamworth Regional Council	02 6767 5555	trc@tamworth.nsw.gov.au
2666	Temora Shire Council	02 6980 1100	temshire@temora.nsw.gov.au
2372	Tenterfield Shire Council	02 6736 6000	council@tenterfield.nsw.gov.au

Postcode	Council	Phone	Email
2533	The Council of the Municipality of Kiama	02 4232 0444	council@kiama.nsw.gov.au
2484	Tweed Shire Council	02 6670 2400	tsc@tweed.nsw.gov.au
2337	Upper Hunter Shire Council	02 6540 1100	council@upperhunter.nsw.gov.au
2583	Upper Lachlan Shire Council	02 4830 1000	council@upperlachlan.nsw.gov.au
2358	Uralla Shire Council	02 6778 6300	council@uralla.nsw.gov.au
2650	Wagga Wagga City Council	1300 292 442	Council@wagga.nsw.gov.au
2354	Walcha Council	02 6774 2500	council@walcha.nsw.gov.au
2832	Walgett Shire Council	02 6828 1399	admin@walgett.nsw.gov.au
2824	Warren Shire Council	02 6847 6600	Council@warren.nsw.gov.au
2357	Warrumbungle Shire Council	02 6849 2000	info@warrumbungle.nsw.gov.au
2810	Weddin Shire Council	02 6343 1212	mail@weddin.nsw.gov.au
2648	Wentworth Shire Council	03 5027 5027	council@wentworth.nsw.gov.au
2577	Wingecarribee Shire Council	02 4868 0888	information.management@wsc.nsw.gov.au
2500	Wollongong City Council	02 4227 7111	council@wollongong.nsw.gov.au
2582	Yass Valley Council	02 6226 1477	council@yass.nsw.gov.au